



Ohio River Greenway Development Commission
Meeting Minutes – April 18th, 2019

315 Southern Indiana Avenues, Jeffersonville, Indiana

<p>Voting Members Present:</p> <p>Town/Cities Clarksville – Paul Fetter, Town Council President (Proxy) Clarksville – Tony Munich Clarksville – Jim McCoskey</p> <p>Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair Jeffersonville – Chris Fox</p> <p>New Albany – Mayor Jeff Gahan (Proxy) New Albany – Chris Gardner, Vice-Chair New Albany – Courtney Lewis</p> <p>Governor’s Appointees Clark County – To be Appointed (Vacant Seat) Floyd County – To be Appointed (Vacant Seat)</p> <p>Non-Voting Members Present:</p> <p>Project Staff</p> <p>Others in Attendance: Sharon Handy</p>	<p>Proxies Brian Kaluzny to Paul Fetter Chad Reischl to Mayor Mike Moore Alicia Meredith to Mayor Jeff Gahan</p> <p>Voting Members Absent w/o Proxy:</p> <p>Non-Voting Members Absent Wendy Dant Chesser – One So. Indiana Jim Ude – INDOT Lucas Green – DNR Jim Epperson, Clark/Floyd Tourism Bureau</p> <p>Project Staff Absent: Matt Schueler – USACE</p>
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Claim #	Payable to	Claim	Total to Pay	Operating		Capital	
				Line Item	Amount	Line Item	Amount
							\$-
							\$-
							\$-
							\$-

Call to Order and Attendance

Philip Hendershot called the meeting to order at 3:00pm and proceeded with attendance.

Old Business

Approval of Monthly Meeting Minutes

Chris Gardner presented the meeting minutes for February and March of 2019. Chris Fox made a motion for approval (seconded by Brian Kaluzny). The motion passed.

New Business

Financial Report

Chris Fox presented the April Financial Report. Chris Fox reported the account balances as follows:

Checking \$20,025.90

Money Market \$104,294.06

Chris Fox requested from the Commission's authorization to transfer \$11,680.00 from the Money Market Account to the Checking account to pay the Mind's Eye Creative claims. He further explained that all Mind's Eye Creative claims have been paid from the checking account and that money in the money market account had been earmarked for these expenses of the phase two wayfinding project. He stated this transfer would replenish the checking account that the Commission operates from. Chris Gardner made the motion (seconded by Brian Kaluzny). The motion passed.

Chris Fox additionally stated that in the future it would be easier to combine these two accounts and move to a one bank account situation instead of the current two bank account situation.

Chris Fox made a motion to table the 2019 Budget until the next Commission meeting (seconded by Brian Kaluzny). The motion passed.

Advisory Committee Reports

Project Finance, Design and Construction – Project Update

Clarksville:

Bailey West to Silver Creek Crossing

Brian Kaluzny stated the contractor has installed the landscaping. He further stated they are working with Duke Energy to move one utility pole that has become in conflict with the project.

Erosion Long-term solution

none

Riverfront Park (part of South Clarksville Redevelopment Plan)

none

New Albany:**Loop Island Improvements**

Alicia Meredith stated there have been ballards installed at the entrance to the trail. She further stated the are working to stabilize certain portions of the banks along Silver Creek to protect them from erosion and prevent potential damage to the trail and its improvements.

QRS Recycling Site/Sherman Minton to W. 10th Street

None

8th to 18th Street – Reimbursement Request

Chris Gardner presented a letter from New Albany Redevelopment Director, Josh Staten, that requested reimbursement from the private donations for expense incurred to the City of New Albany for the 8th to 18th Street project segment in New Albany. He further explained that 2 million dollars in private donations were pledged to New Albany with this project segment being the number one priority.

Phil Hendershot stated that in essence, this is an invoice and of course the donations are being held with the Friends of the Ohio River Greenway so it would need to be forwarded to them.

Sharon Handy with the Friends of the Greenway requested that this be forwarded to them as well as an itemized breakdown of expenditures.

Chris Gardner made a motion of favorable recommendation for the Commission to support this request of New Albany and forward to the Friends of the Ohio River Greenway (seconded by Chris Fox). The motion passed.

USACE Outstanding Issues:**Design Credit Reimbursement Clarksville and Credits to apply for overall project balance**

none

River Heritage Conservancy

Philip Hendershot stated that he spoke with Scott Martin recently and he expects there to be some type of community presentation in October after their Master Plan is near and/or completed.

Outreach and Awareness Committee:**Le Tour de Greenway**

Philip Hendershot presented the final map for the event.

Alicia Meredith stated that there have been many pre-registrations and that there are advertisements via social media for the event. She also encouraged and invited all to participate in the event either by volunteering and/or showing up on the day of with families and friends to bike or walk the Greenway.

Steering Committee:**Way finding Signage**

Philip Hendershot presented and updated Phase II Budget for the wayfinding project and went over the math with the Commission. He further stated that with the monies in reserve earmarked for this project, the Commission will still need \$74,470 from the communities to proceed. He asked all representatives of each community to request the appropriate funds from their respective communities to proceed and move the signs into production so that we can complete this project by fall of 2019.

Chris Gardner made a motion to approve the draft proposal from Geograph Industries contingent upon sign off of all three communities in a monetary amount respective to their signs (seconded by Jim McCoskey). The motion passed.

Friends of the Greenway

Sharron Handy stated that the Friends of the Greenway have voted to give 3,000 dollars to the Le Touré de Greenway event (1,000 dollars for each community).

Sharron Handy reported that the Friends did meet with the Horseshoe Foundation as Nick informed the Commission they would at the last meeting. She further explained that of the 1-million-dollar donation from Horseshoe, only \$400,000 of it had been paid to the friends leaving a balance of \$600,000 still owed from Horseshoe.

Sharron Handy also stated that she believes a list of expenditures from New Albany on 8th to 18th Street would help speed up the request for funding reimbursements and that if due diligent is done, there shouldn't be any issues. She further stated that they currently don't have enough funds to cover the request so the Horseshoe Foundation would have to fulfill their pledged contribution.

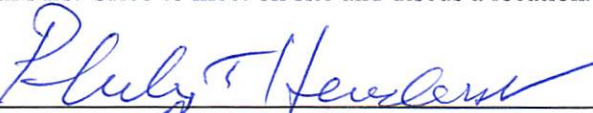
Public Comments

none

Commission Comments

Brian Kaluzny stated that the National Parks Service has requested the Town of Clarksville host the announcement of the Lewis and Clark National Historic Eastern Legacy Extension on May the 13th at 10:00am at the Interpretive Center. He further stated that U.S. Senator Young and Congressman Hollingsworth will be in attendance along with the President of the Lewis and Clark National Historic Trail Association, and the great great great grandson of William Clark, who will be one of the speakers. He also stated that the President and Vice-President of the United States have been invited along with the Secretary of the Interior, Director of the National Park Service, Indiana Governor and Lt. Governor, and the Director of Indiana Tourism.

Chris Gardner stated the he and Phil Hendershot met with Mayor Gahan regarding the request from a group who wants to install a tree and memorial plaque in honor of Bob Shine along the Greenway in New Albany. He further stated that he will be working directly with Mrs. Grieb, who made the original request, on behalf of the City of New Albany so that this request will not have to go through the Commissions Monuments and Memorials Policy procedure. Lastly, Chris stated that he has already set up a meeting with Mrs. Grieb to meet on site and discuss a location.


Signed by: Philip Hendershot, Commission Chair

7/18/19
Date signed

04/18/2019 ORGC Financial Documents

Prepared: 04/18/19 1:55PM

Financial Report Agenda:

- Review Account Balances for Checking & Money Market Accounts
- Claims for April 18, 2019 Meeting
- Receipts/Invoices for Expenses
 - Monthly \$9.00 Charge for Microsoft Account x 12 months
(Electronic Withdrawal from Checking Account)
- Second Reading of Proposed 2019 ORGC Operating Budget

Current Bank Account Balances:

Account List

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▼ Deposit Accounts

	Account Type	Account Number	Balance ⓘ	Available ⓘ
Business Basic Checking	Checking	XXXXXX8843	\$20,025.90	\$20,025.90
Business Premium Money Market	Savings	XXXXXX0657	\$104,294.06	\$104,294.06
Deposit Account Totals:			\$124,319.96	\$124,319.96

Recent Activity:

Posted Transactions

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List by Date

List by Type

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All Transactions



Last 90 days

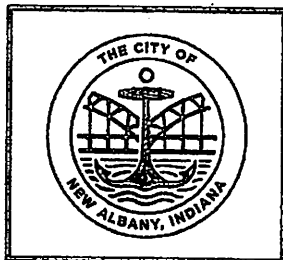


Date Results

Date	Description	Withdrawals	Deposits	Balance
04/16/2019	ACH DEBIT Z30RB01TSCPM MICROSOFT 6041 EDI PAYMNT	\$4.50		\$20,025.90
03/28/2019	CHECK 1149 073095421	\$75.00		\$20,030.40
03/28/2019	CHECK 1147 073095419	\$75.00		\$20,105.40
03/20/2019	CHECK 1146 072253243	\$1,540.44		\$20,180.40
03/18/2019	ACH DEBIT Z30Q939OY8Q8 MICROSOFT 6041 EDI PAYMNT	\$4.50		\$21,720.84
03/05/2019	CHECK 1145 070876882	\$400.00		\$21,725.34
02/15/2019	ACH DEBIT Z30Q7D2UCV67 MICROSOFT 6041 EDI PAYMNT	\$4.50		\$22,125.34

Load More

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New Albany Redevelopment Commission

DEPARTMENT OF REDEVELOPMENT
ROOM 325, CITY-COUNTY BUILDING
311 HAUSS SQUARE

NEW ALBANY, INDIANA 47150-3586

Phone: 1.812.948.5333

Fax: 1.812.948.6803

To: Mr. Phil Hendershot, Chairman – Ohio River Greenway Commission

CC: Chris Gardner, Vice Chairman – Ohio River Greenway Commission

From: Josh Staten, Redevelopment Director, City of New Albany

Subject: 2013 Ohio River Greenway Project Grant Funding Allocation

In 2013 the Ohio River Greenway Commission was awarded a 1-million-dollar anonymous donation to which the Floyd County Horseshoe Foundation matched with an additional 1-million-dollar donation. These donations were given for benefit of Greenway developments within the City of New Albany. The project priorities were defined as follows:

- A) 8th Street to E. 18th Street
- B) Sherman Minton Bridge to West 10th Street
- C) K & I Bridge Approach

With completion of the E. 8th Street through E. 18th Street project segment, the City of New Albany is requesting monies from the donations in the amount of \$882,348.70. This reimbursement is necessary for the City to move forward with the next Greenway projects.

Funding allocated upon completion of (8th St. – E. 18th St.):

Total Project Cost: \$3,781,140.41

Federal Share: \$2,240,573

Local Share: \$1,540,567.41

City of New Albany: \$882,348.70

Friends of Ohio River Greenway: \$658,218.71

We appreciate your continued partnership and dedication towards the citizens of the City of New Albany and the Ohio River Greenway.

Sincerely,

Josh Staten

Redevelopment Director, City of New Albany
311 Hauss Square, Rm. 325
New Albany, IN 47150
812-948-5333





Follow the Greenway Trail and get your passport stamped at one stop in each community to receive a free t-shirt (while supplies last). Get stamped at all 10 stops to be entered into a drawing for a family pool pass.

STOP 1 OVERLOOK
Jeffersonville Registration Site

STOP 2 WAR MEMORIAL

STOP 3 FLOODWALL / SoIN

STOP 4 ASHLAND PARK
Clarksville Registration Site

STOP 5 FALLS OF THE OHIO

STOP 6 LEWIS AND CLARK PARK

STOP 7 SILVER CREEK BRIDGE

STOP 8 LOOP ISLAND WETLANDS

STOP 9 18TH STREET

STOP 10 AMPHITHEATER
New Albany Registration Site

LEGEND

..... Le Tour de Greenway Trail and Passport Stops

Parking

Parks

Hospital

1/4 Mile Path Marker

Restrooms at all stops except stops #2, #7 and #8



Budget for Phase II Wayfinding Project
Ohio River Greenway

DRAFT: UPDATED 4/18/19

Budget Item	Budgeted Cost	Cost to Date	Funding Used or In-Hand	Source(s)	Comments
Design Services (Minds Eye Creative)	\$ 11,680	\$ 11,680	\$ 7,500	Tour dePork Proceeds-2017	Deposited into G-way account in 2017
			\$ 3,000	Community Foundation Grant-2017	Deposited into G-way account in 2017
			\$ 500	Leadership Sou Ind Junior Group	Deposited into G-way account in 2017
Jeffersonville - Fabrication/Installation (per Geograph bid received 3-18-19)	\$ 12,056	\$ -	\$ -	None	
Clarksville - Fabrication/Installation (per Geograph bid received 3-18-19)	\$ 55,733	\$ -	\$ 19,610	Greenway Reserves Account, per Resolution #2017-R-01 dated 5/18/17	
New Albany - Fabrication/Installation (per Geograph bid received 3-18-19)	\$ 56,907	\$ -	\$ 50,000	Greenway Reserves Account, per Resolution #2017-R-01 dated 5/18/17	
Construction Support Services (per Minds Eye Creative proposal received 4/14/19)	\$ 3,000	\$ -	\$ 3,000	Greenway Reserves Account and/or Friends of Greenway	
Contingency (15% of Fabrication/Installation)	\$ 18,704.40	\$ -	\$ -	None	Actual costs above budget would be paid by specific community.
TOTALS	\$ 158,080	\$ 11,680	\$ 83,610		
Total Additional Funds to be Raised (Budget Cost minus Funding Used/In-Hand)	\$ 74,470				

Note: A \$1,000 grant from TEGNA held at Friends of the Greenway (FOG) should be re-directed to this project.

2/1/19 Ohio River Greenway Signage Estimate

Sign	Jeffersonville	QTY	Unit	Total	Notes
F1	Install Existing Signs	4	\$175.00	\$700	
C1	Revise Existing Signs	2	\$1,141.00	\$2,282	
D2	Revise Existing Signs	2	\$941.00	\$1,882	
E1	Revise Existing Signs	2	\$585.00	\$1,170	
B1	New Sign and Installation	2	\$1,692.00	\$3,384	
F1	New Sign and Installation	3	\$423.00	\$1,269	
	General Conditions Allocation			\$1,369	
	Jeffersonville Total			\$12,056	
	Clarksville				
F1	Install Existing Signs	5	\$175.00	\$875	
D2	Revise Existing Signs and Install	1	\$1,741.00	\$1,741	
F1	New Sign and Installation	9	\$423.00	\$3,807	
H1	New Sign and Installation	6	\$1,804.00	\$10,824	
E1	New Sign and Installation	2	\$3,725.00	\$7,450	
H2	New Sign and Installation	1	\$1,804.00	\$1,804	
G2	New Sign and Installation	2	\$1,701.00	\$3,402	
C1	New Sign and Installation	1	\$4,742.00	\$4,742	
H1	New Sign No Installation	6	\$1,004.00	\$6,024	
E1	New Sign No Installation	1	\$2,925.00	\$2,925	
E1	Revise Existing Signs and Install	1	\$1,790.00	\$1,790	
C1	Revise Existing Signs	2	\$1,141.00	\$2,282	
D1	Revise Existing Signs and Install	1	\$1,741.00	\$1,741	
	General Conditions Allocation			\$6,326	
	Clarksville Total			\$55,733	
	New Albany				
E1	Install Existing Signs	1	\$800.00	\$800	
F1	Install Existing Signs	6	\$124.00	\$744	
C1	Damaged Sign needs repair	1	\$0.00	\$1,500	Priced on T&M basis. \$1,500 estimate used.
H1	Damaged Sign needs repair	1	\$0.00	\$1,500	Priced on T&M basis. \$1,500 estimate used.
E1	Revise Existing Signs repair one	2	\$585.00	\$1,170	
C1	Revise Existing Signs	2	\$1,141.00	\$2,282	
E1	Existing Signs Get Removed	1	\$237.00	\$237	removal at ground level
D1	Existing Signs Get Removed	4	\$237.00	\$948	removal at ground level
H1	Existing Signs Get Removed	2	\$237.00	\$474	removal at ground level
G2	New Sign and Installation	6	\$1,710.00	\$10,260	
C1	New Sign and Installation	1	\$4,742.00	\$4,742	
H1	New Sign and Installation	4	\$1,804.00	\$7,216	
F1	New Sign and Installation	3	\$423.00	\$1,269	
D1	New Sign and Installation	6	\$1,847.00	\$11,082	
G1	New Sign and Installation	1	\$6,224.00	\$6,224	
	General Conditions Allocation			\$6,459	
	New Albany Total			\$56,907	
	General Conditions			\$14,153.00	Pro-rate among cities
	TOTAL	94		\$124,696	

*Note any unforeseen sight conditions may affect cost.

*Note cost assumes all footings will be in softscape.

*If repairs require more work than the budgeted amount a new estimate will be required.



Mind's Eye
Creative

Mind's Eye Creative
521 East Market Street
New Albany, IN 47150

© 502.338.4285
E steve@mindseyecreative.com
W mindseyecreative.com

CONTRACT OF SERVICES

FINAL INSTALLMENT OF WAYFINDING AND SIGNAGE FOR THE OHIO RIVER GREENWAY PROJECT

This Agreement between Mind's Eye Creative and the Ohio River Greenway Development Commission is made effective as of _____ by and between the Ohio River Greenway Development Commission, (hereafter "Commission") and Mind's Eye Creative (hereafter "Mind's Eye")

DESCRIPTION OF SERVICES

Project Description

Mind's Eye will provide consultation services for design, programming and project coordination of the last remaining signs needed to complete the Ohio River Greenway as outlined in the completed programming and design intent document from 2014.

Remaining Task List:

- Review fabrication bid with the Commission, make recommendations
- Final production preparation of signs and sign types with release of necessary files for fabrication to Geograph
- Meet with Geograph and the Commission for onsite walk-thru to identify each new sign location
- Review Geograph provided proofs (*sign-off and contracts are the responsibility of the Commission*)
- Once Geograph proofs have been approved, signs will be fabricated and scheduled for installation
- Contract includes a total of 1 onsite visit and 1 project meeting (*total of 2*)

Contract not to exceed 30 total hours over the duration of the contract at \$90 per hour: \$ 2,700
(Contract length: End of October 2019)

Billing

Work will be provided on a time and expenses basis with an upper limit not to exceed \$2,700. The \$2,700 is based on a total of 30 hours at \$90 per hour. The Commission will be invoiced monthly for actual hours and expenses incurred. Invoices will be submitted by the 5th day of the month for the previous month's services, and will include a brief description of services rendered. Payment terms will be net 30 days from receipt of invoice.

In the event that more than 30 hours are needed to complete the project, a new contract will be submitted for approval prior to any additional work beyond 30 hours. Should the project be put on hold or canceled by Commission, Mind's Eye will submit a final bill within 15 days for any remaining unbilled, completed work to date as well as any reimbursable expenses.

Reimbursable Expenses

All reimbursable expenses such as presentation materials (*color booklets, material samples, etc.*), delivery, parking and mileage (*58¢ per mile*) will be billed additionally.

Outside Professional Services

Any engineering services, permits and/or fabrication and installation will be part of fabricator's contract directly with the Commission, and not the responsibility of Mind's Eye.

Commission Responsibilities

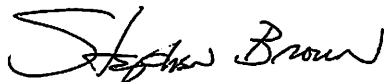
Coordination of all meetings, including schedules, locations and notification of individuals or groups. Timely provision of information and materials requested by Mind's Eye. Timely communication of design, administrative or operational decisions if they affect the design, production, fabrication or installation of items. Contract administration and proof approvals with fabricator and any other entities other than Mind's Eye.

Additional Services

Should additional meetings, changes to the completed plan programming, design intent document, trailhead map or additional installation issues at a later date be needed, Mind's Eye can provide additional consultation on an hourly basis, at a rate of \$90 per hour.

So agreed on _____, 2019.

Philip Hendershot, Chair
Ohio River Greenway Development Commission
315 Southern Indiana Avenue, Jeffersonville, IN 47130



Stephen Brown
Mind's Eye Creative
620 East Main Street, New Albany, IN 47150

Date

April 14, 2019
Date