



Ohio River Greenway Development Commission
Meeting Minutes – March 16, 2017

315 Southern Indiana Avenue, Jeffersonville, Indiana

<p>Voting Members Present: Town/Cities Clarksville – Paul Fetter, Town Council President (Proxy) Clarksville – Patrick Duggins (Proxy) Clarksville – Jim McCoskey</p> <p>Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair Jeffersonville – Chris Fox, Treasurer</p> <p>New Albany – Chris Gardner, Vice-Chair New Albany – Courtney Lewis</p> <p>Governor’s Appointees Clark County – To be Appointed (Vacant Seat) Floyd County – To be Appointed (Vacant Seat)</p> <p>Non-Voting Members Present: Jim Epperson, Clark/Floyd Tourism Bureau</p> <p>Project Staff Shaunna Graf – Project Director</p> <p>Others in Attendance: Sharon Handy – Friends of the Greenway Director</p>	<p>Proxies Brian Kaluzny to Paul Fetter Jim Epperson to Patrick Duggins Nathan Pruitt to Mike Moore</p> <p>Voting Members Absent w/o Proxy: New Albany – Mayor Jeff Gahan</p> <p>Non-Voting Members Absent Wendy Dant Chesser – One So. Indiana Jim Ude – INDOT Lucas Green – DNR</p> <p>Project Staff Absent: Matt Schueler – USACE</p>
---	--

Claim #	Payable to	Claim	Total to Pay	Operating		Capital	
				Line Item	Amount	Line Item	Amount
1121	Shaunna Graf	Consulting Services - Shaunna Graf	\$4,505.00	1	\$4,505.00		\$-
1122	Shaunna Graf	Office 365, Labels, Booth fee 1si, postage letters to legislators and annual report, Facebook Advertising	\$78.52	7, 9, 10, 12	\$78.52		\$-
1123	Natural Concepts	Webhosting (April, May, June)	\$75.00	8	\$75.00		\$-
		Expenses Total	\$4,658.52				\$-

Call to Order and Attendance

Phil Hendershot called the meeting to order 3:05 pm and proceeded with taking attendance.

Old Business

Feb. 2017 P.T.H.

Approval of Monthly Meeting Minutes

The ~~December 2016~~ minutes were presented for approval. Brian Kaluzny moved to accept the minutes (Seconded by Courtney Lewis.) The motion passed.

Treasurer's Report

Chris Fox reported the account balances per a print off detailing the account balances on March 19, 2017.

The balance in the checking account is \$ 27,359.37

The money market account balance is \$ 129,048.50

The claims for March 2017 were presented. Brian Kaluzny moved to approve claim numbers 1121 through 1123 for the total of \$4,658.52 (Seconded by Courtney Lewis). The motion passed.

The Annual Financial report was submitted through the online state filing system. Chris referenced in the meeting packet a new internal control and policy through the State Board of Accounts required for all local entities that were put into effect after June 30th, 2016. Jim Epperson and Nathan Pruitt were discussing the cash handling process training. Chris Fox stated he would look into the new policy that would need to be adopted.

Chris Fox reported current levels of funding available for budgeting purposes are being finalized and it appears that rollover funds for operating budget would be closer to \$20,000. Phil indicated the Operating budget funds per line item being very similar to the budget amounts shown in the packet for this meeting. A new budget will be presented at the April meeting.

Phil and Chris attended the check presentation from the Community Foundation for the \$3,000 grant awarded for use on Phase II Wayfinding. The check was incorrectly made out to the Friends of the Ohio River Greenway. The corrected check will be issued from the Community Foundation.

Advisory Committee Reports

Project Finance, Design and Construction – Project Update

Bailey West to Silver Creek Crossing

Brian Kaluzny reported ground breaking is tomorrow at Lewis and Clark Park (right across from the boat ramp) at 10 am. The Contractor was on site and moving equipment in yesterday. All trees were already cut down. The trees cut down will be removed. Bridge demolition will be in early April. Croghan and Emery Crossing Roads will be closed at the end of March through Fall.

Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands

Nothing new to report.

Jeffersonville/Clarksville Connector Design

Jeffersonville

Nathan Pruitt stated there was nothing new to report.

Clarksville

Brian Kaluzny reported Clarksville is still working on a striping project along the roadway as a temporary pathway.

Future Greenway Conservancy

Brian had nothing new to report. Phil stated board members have been signing on as per conversations with Kent Lanum.

New Albany - 18th to 8th (INDOT Project)

Chris Gardner reported the contract or is back to work. Steel structures for the board walk have been completed and the contractor is working on erosion control efforts. Support floors have been welded. October 2017 is the contract completion timeframe.

USACE Outstanding Issues

Design Credit Reimbursement Clarksville

Brian Kaluzny, Phil Hendershot and Shaunna Graf drove the path way completed in 2009 along the Clarksville Levee Trail with three representatives from the USACE to look at the area. One representative will be typing up a brief report to have the plans deemed approved. Phil Hendershot stated that all the information for costs will need to be approved.

Jim McCoskey stated he would like the Commission to contact the Federal Congressional Representative and Senators to get movement on the Erosion and the Design Credit Reimbursements for Jeffersonville and Clarksville. Brian K. stated the erosion has been put on the front burner by State and Federal Congressional Representatives which is why we are waiting on the hydraulic studies currently. Phil stated Shaunna has contacted Trey Hollingsworth to ask him to tour the Greenway. Phil stated that follow up will continue to have these credits reviewed faster.

Outreach and Awareness Committee

Final Selection of the IUS Student Posters in Public Displays at Town Halls and brochures

Shaunna stated on February 23rd groups of IUS students presented poster and brochure designs to members of the Outreach and Awareness Committee for close to 3 hours. Jennifer Abbott, Shaunna, Courtney Lewis and Nick Creevy met to pick the final designs. Courtney Lewis and Nick Creevy met with the selected finalists made up of two different teams the poster and brochure designs. The students are excited about the project and are going to work on some edits to the poster and brochure. Phil reminded everyone that the posters are what are currently in the community town/city halls as well as the libraries. Nick Creevy is going to talk to the Friends about possibly working with local businesses to be showcased in the brochure to provide funds to help print it.

Steering Committee

Appointments

Phil Hendershot reported there is no movement on getting the needed appointments from the Governor's office. Phil will be meeting Maureen Hayden, Director of Intergovernmental Affairs for Indiana Lieutenant Governor Suzanne Crouch, to take her on a tour of the Greenway while she is in town next week.

Budgets and Finances

Phil Hendershot reported that at last meeting there was a lot of discussion about what has led to the communities of New Albany and Jeffersonville not wishing to fund the Commission at this time. Both New Albany and Jeffersonville City governments will continue to participate on the Commission and continue to work on their projects. No funding will be contributed to the Commission; however New Albany is open to discussing contributing at a lower amount. Jeffersonville has not made any commitments for ongoing discussions. Phil stated the Commission will have to prioritize what can be done without a staff member and possibly taking on a part-time staff member in the future. Phil asked for the Steering Committee to meet on March 28th at 8 am and clarified that this would be in addition to the April 5th Steering Committee meeting.

Friends of the Greenway

Sharon Handy reported a meeting next week and a board retreat set up on April 5th with CNPE.

Phil stated that when Wayfinding contracts are underway the Commission will formally ask Friends of the Greenway for the Tour de Pork and Tegna Foundation funds.

Project Director Report

Shaunna referenced the written report in the meeting packet.

Public Comments

None.

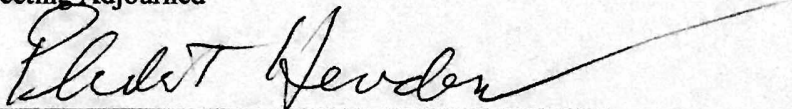
Commission Comments

Philip Hendershot provided a parting gift to Shaunna Graf and commented on her contribution to the Commission.

Jim Epperson stated that he appreciates what Shaunna has done. His Board has benefited from knowledge of how to market the Greenway for tourism.

Chris Fox moved to reimburse Phil for Shaunna's parting gift. Jim McCoskey seconded. Motion passed.

Meeting Adjourned



Signed by: Philip Hendershot, Commission Chair

4/20/17

Date signed