



Ohio River Greenway Development Commission

Meeting Minutes – December 15, 2016

315 Southern Indiana Avenue, Jeffersonville, Indiana

<p>Voting Members Present: Town/Cities Clarksville – Paul Fetter, Town Council President (Proxy) Clarksville – Patrick Duggins (Proxy) Clarksville – Jim McCoskey</p> <p>Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair Jeffersonville – Chris Fox, Treasurer</p> <p>New Albany – Chris Gardner, Vice-Chair New Albany – Courtney Lewis</p> <p>Governor’s Appointees Clark County – To be Appointed (Vacant Seat) Floyd County – To be Appointed (Vacant Seat)</p> <p>Non-Voting Members Present: Jim Epperson, Clark/Floyd Tourism Bureau</p> <p>Project Staff Shaunna Graf – Project Director</p> <p>Others in Attendance: None (Bethany)</p>	<p>Proxies Brian Kaluzny to Paul Fetter Dylan Fisher to Patrick Duggins</p> <p>Voting Members Absent w/o Proxy: New Albany – Mayor Jeff Gahan</p> <p>Non-Voting Members Absent Wendy Dant Chesser – One So. Indiana Jim Ude – INDOT Lucas Green – DNR</p> <p>Project Staff Absent: Matt Schueler – USACE</p>
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Claim #	Payable to	Claim	Total to Pay	Operating	
				Line Item	Amount
1114	Shaunna Graf	Consulting Services - Shaunna Graf	\$4,505.00	1	\$4,505.00
1115	Shaunna Graf	Reimbursable	\$433.47	7, 9, 12	\$433.47
		Expenses Total	\$4,938.47		\$4,938.47

Call to Order and Attendance

Phil Hendershot called the meeting to order at 3:04 and proceeded with taking attendance.

Old Business

Approval of Monthly Meeting Minutes

The September 2016 minutes were presented for approval. Brian Kaluzny moved to accept the minutes (Seconded by Courtney Lewis.) The motion passed.

Treasurer's Report

Chris Fox reported the bank statements with an ending date of November 30, 2016.

The balance in the checking account is \$ 16,960.39

The money market account balance is \$ 129,016.35

The total funds held by the Commission are \$145,976.74

The claims for December 2016 were presented. Phil Hendershot moved to approve claim numbers 1114 through 1115 for the total of \$4,938.47 (Seconded by Brian Kaluzny). The motion passed.

Chris Fox offered a summary of the claims from October and November. Chris Gardner moved to ratify the October and November 2016 Claims 1109 through 1113 (Seconded by Nathan Pruitt) The motion passed

Advisory Committee Reports

Project Finance, Design and Construction – Project Update

Bailey West to Silver Creek Crossing

Brian Kaluzny reported the new bids were opened on December 14th. The construction contract at \$3.8Mil will start in the Spring. Not refurbishing the bridge allowed for saving of close to \$2Mil.

Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands

No changes.

Clarksville: Temporary Fix for Jeffersonville/Clarksville Connector

Dylan Fisher stated the temporary fix remarking the roadway with a striped multi-use path will still be needed due to the longer time needed to acquire property easements along the riverfront route.

Jeffersonville/Clarksville Connector Design Permanent Riverfront Route

Jeffersonville

Nathan Pruitt reported BLN is working on the connector with construction intended to begin in 2017.

New Albany - 18th to 8th (INDOT Project)

Chris Gardner reported the contractor has seeded and strawed and stopped major construction for winter. The contractor worked on drainage issues and dealt with soils that were contaminated. Once the weather clears in the Spring the contractor will be back on site.

USACE Outstanding Issues

Design Credit Reimbursement Clarksville and Jeffersonville

Shaunna Graf reported the USACE is in the process of reviewing the information submitted. The USACE will be performing on-site inspections on each of the sections submitted for credit. The USACE will report back to the Commission on each project individually. This will allow for the USACE to provide a response to each project area individually rather than waiting for all the reviews to be completed before responding to the Commission. No meetings will take place with the USACE without a representative of the respective community in attendance. Shaunna requested the USACE to allow for a representative from each community to be present at the on-site inspections. Phil Hendershot stated having a representative from the respective community for the on-site inspections is imperative. Phil stated the USACE will have at least staff from their Real Estate, Project Management and Engineering departments will be reviewing the information submitted by the Commission.

Outreach and Awareness Committee

Redesign of Public Displays at Libraries and Community City/Town Halls

Shaunna reported the Facebook advertising has gained more likes on the Ohio River Greenway page. The data is available in the Outreach and Awareness Committee tracker to show the reach Facebook campaigns. Shaunna also had Commission members test an automatic texting feature to use for Greenway supporters who opt in to receiving messages. Shaunna will bring information forward about the cost of this feature at next month's Commission meeting. The goal would be to use this system to inform people about project updates and to be able to ask for donations. The committee would like to use design services at Ivy Tech or IUS for the redesign of the public displays at the libraries and City/Town Halls. The timeline for completion would be dependent on the semester schedule which is unknown currently. Courtney Lewis commented that by utilizing these community resources it will also allow for greater outreach within the schools' communities.

Steering Committee

Needed Appointments Floyd/Clark County – Governor's Office

Phil Hendershot reported the Clark County candidate has sent the required attachments to the Governor's office and there has been no word from the Governor's office. The candidate for the Floyd County seat met with an auxiliary meeting of the Steering Committee. The Floyd County candidate agreed to withdraw his name from consideration.

2017 Operating and Capital Budgets

Chris Fox asked the Commission to void Claim 1100 due to Clarksville not needing the funds until later in 2017. Chris Fox moved to void Claim 1100 for \$25,000. (Brian Kaluzny seconded). Motion passed.

The Commission discussed the budgets noting that they may have to be amended to reflect end of year accounting which will indicate exact funds available. Brian Kaluzny moved to approve the proposed 2017 Operating and Capital Budgets with the stipulation of the Capital Budget will include the \$25,000 for Clarksville's temporary fix of the Clarksville Jeffersonville Connector. (Seconded by Jim McCoskey). Motion passed.

Project Director Contract 2017

The Commission discussed the current Project Director contract expiring December 31, 2016. During contract renewal discussions in 2016 it was decided that the contract for 2017 would be under the same terms and conditions as 2016.

Chris Fox moved to extend the current contract through the month of January allowing the Steering Committee to review the contract and bring it to the Commission for approval at the January meeting. (Nathan Pruitt Seconded.) Motion passed.

Friends of the Greenway

Shaunna reported the Friends of the Ohio River Greenway directors had a meeting and are considering a planning session to discuss growing their board in early 2017. The TEGNA Foundation check which is WHAS's parent company for \$1000 to be used for Wayfinding has been received.

Project Director Report

Shaunna referenced the written report in the meeting packet. The Amazon Smile donations are increasing. Gene Temple of the Lilly Family School of Philanthropy and President Emeritus of Indiana University Foundation offered a session on what 2017 will look like in terms of Fundraising at the Fundraising Executives of Southern Indiana meeting in December. A summary of that session was included in the meeting packets. Work has begun on the annual report which includes the attendance records of meetings. Chris Fox asked about Duke Energy. Shaunna stated that the online application is in the Spring and that our local contact has been contacted and needs to be presented information regarding the plans for construction of the Clarksville Jeffersonville Connector.

Public Comments

None.

Commission Comments

Chris Fox discussed his current situation as a foster parent.



Signed by: Philip Hendershot, Commission Chair

2/16/17

Date signed