

# OHIO RIVER



# GREENWAY

DEVELOPMENT COMMISSION

## Ohio River Greenway Development Commission Meeting Minutes – June 16, 2016

315 Southern Indiana Avenue, Jeffersonville, Indiana

<p><b>Voting Members Present:</b></p> <p><b>Town/Cities</b> Clarksville – Paul Fetter, Town Council President (Proxy) Clarksville – Patrick Duggins (Proxy)</p> <p>Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair</p> <p>New Albany – Chris Gardner, Vice-Chair(Proxy) New Albany – Courtney Lewis</p> <p><b>Governor’s Appointees</b> Clark County – Jay Conner, Treasurer Floyd County – Ed Jerdonek</p> <p><b>Non-Voting Members Present:</b> Jim Epperson, Clark/Floyd Tourism Bureau</p> <p><b>Project Staff</b> Shaunna Graf – Project Director</p> <p><b>Others in Attendance:</b> None</p>	<p><b>Proxies</b> Brian Kaluzny to Paul Fetter Brittany Montgomery to Patrick Duggins Nathan Pruitt to Mayor Mike Moore Scott Wood to Chris Gardner</p> <p><b>Voting Members Absent w/o Proxy:</b> Clarksville – Jim McCoskey Jeffersonville – Courtney Hover New Albany – Mayor Jeff Gahan</p> <p><b>Non-Voting Members Absent</b> Wendy Dant Chesser – One So. Indiana Jim Ude – INDOT Lucas Green – DNR</p> <p><b>Project Staff Absent:</b> Matt Schueler – USACE</p>
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### Call to Order and Attendance

Phil Hendershot called the meeting to order 3:01 p.m. and proceeded with taking attendance.

### Old Business

#### Approval of Monthly Meeting Minutes

The May 2016 minutes were presented for approval. Ed Jerdonek moved to accept the minutes (Seconded by Jay Conner.)  
The motion passed.

#### Treasurer’s Report

Jay Conner reported the bank statements with an ending date of May 31, 2016.

The balance in the checking account is \$ 12,377.81

The money market account balance is \$ 163,941.95

The claims for June 2016 were presented. Brian Kaluzny moved to approve claim numbers 1094 through 1096 for the total of \$4,546.00 (Seconded by Courtney Lewis). The motion passed.

Claim #	Payable to	Claim	Total to Pay	Operating		Capital	
				Line Item	Amount	Line Item	Amount
1094	Shaunna Graf	Consulting Services	\$4,505.00	1	\$4,505.00		-
1095	Shaunna Graf	Office 365	\$9.00	7	\$9.00		-
1096	Natural Concepts	Renewal of Ohiorivergreenway.org domain	\$32.00	8	\$32.00		
<b>Expenses Total</b>			<b>\$4,546.00</b>		<b>\$4,546.00</b>		

**Design and Construction – Project Update**

**Bailey West to Silver Creek Crossing**

Brian Kaluzny reported INDOT is advertising for bids. They are set to open bids on July 13<sup>th</sup>.

**Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands**

Brittany Montgomery reported a meeting is set for Tuesday, June 21st at 2pm with the USACE to get an update on the Geotech report along with an update on the ongoing Hydrologic and Hydraulic study.

**Jeffersonville/Clarksville Connector Design**

Nathan Pruitt reported there have been no changes.

**New Albany - 18th to 8th (INDOT Project)**

Scott Wood reported INDOT has had problems finding the match money in the appropriate account. The funds were electronically sent to INDOT directly from the Friends of the Ohio River Greenway accounts with documentation. The contractor will be signed mid-July and contractor will be on site by early October.

Phil Hendershot asked about material matching for the retaining walls. Scott Wood stated he would look into it to make sure, but he was under the impression that there were no retaining walls in this segment. Ed Jerdonek suggested if there were to be retaining walls, the walls are far enough apart to not require exact matching. The retaining wall in Jeffersonville along the Marina can be used as an example if necessary.

**USACE Outstanding Issues**

**Closeout documentation – Operations and Maintenance Manuals New Albany and Clarksville**

No movement.

**Design Credit Reimbursement Clarksville and Jeffersonville**

Shaunna is working with the communities to put together credit information for a new submittal. The last submittal was in 2010.

**Outreach and Awareness Committee**

Shaunna Graf reported the Committee met and discussed a regular meeting time and the use of Facebook advertising boosts. The posts for call to actions and to increase profile of the Greenway would be advertised. The Commission discussed pre-approving up to \$50 per month for Facebook advertising. Nathan Pruitt moved to pre-approve up to \$50 a month in Facebook advertising. (Courtney Lewis seconded) The motion passed.

## **Steering Committee**

### **Renewal of Project Director**

Phil Hendershot reported two members of the task force met with Shaunna to prioritize the project director goals for 2016 and work through an agreement for the contract. Solutions involved streamlining administrative duties for Commission Meetings and clarifying expectations. The Commission reviewed the prioritized tasks.

Phil stated the Steering Committee recommended options to cancel Commission meetings in the event that we know in advance that there isn't a quorum. And for the effectiveness of meetings, if there will be 6 or more proxies then the meeting could be cancelled. Phil asked Commission members to give notice as soon as possible if they cannot make a meeting. If a meeting is not held, payments subject to an approved contract are pre-approved. Pre-approved amounts could be paid in between meetings and then ratified at the following Commission meeting. Budget reports will be offered on a quarterly basis rather than monthly.

Ed Jerdonek moved to accept the contract for staffing services as presented. (Brian Kaluzny seconded.). The motion passed.

The need for a new Commission treasurer was discussed. And the upcoming election of officers in July. Discussion of new Commission treasurer needed and election of officers in July. Phil Hendershot and Scott Wood confirmed that Chris Gardner is willing to serve as Vice-Chair.

### **Friends of the Greenway**

Shaunna reported the Tour de Pork will be taking place on Saturday, August 6<sup>th</sup> and volunteers are needed from 6 am to 2 pm in any increments of time volunteers have to offer. The River Sweep is coming up on June 18<sup>th</sup>. An opportunity for the Friends of the Ohio River Greenway to raffle a Schwinn bicycle and keep the proceeds is being explored.

### **Project Director Report**

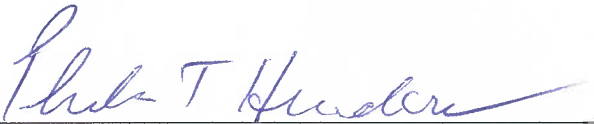
Shaunna referenced the written report in the meeting packet. She reported the annual updates to the three communities are complete and now she will begin scheduling updates to the county councils and commissions.

### **Public Comments**

None.

### **Commission Comments**

Ed Jerdonek asked what the commission could do about Courtney Hover not attending meetings. Discussion took place about putting in a notice asking for her resignation.



Signed by: Philip Hendershot, Commission Chair

7/21/16

Date signed