



Ohio River Greenway Development Commission
Meeting Minutes – March 17, 2016

315 Southern Indiana Avenue, Jeffersonville, Indiana

<p>Voting Members Present: Town/Cities Clarksville – Paul Fetter, Town Council President (Proxy) Clarksville – Jim McCoskey</p> <p>Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair</p> <p>New Albany – Courtney Lewis New Albany – Chris Gardner</p> <p>Governor’s Appointees Clark County – Jay Conner, Treasurer Floyd County – Ed Jerdonek</p> <p>Non-Voting Members Present: None</p> <p>Project Staff Shaunna Graf – Project Director</p> <p>Others in Attendance None</p>	<p>Proxies Brian Kaluzny to Paul Fetter Nathan Pruitt to Mayor Mike Moore</p> <p>Voting Members Absent w/o Proxy: Clarksville – Patrick Duggins Jeffersonville – Courtney Hover New Albany – Mayor Jeff Gahan</p> <p>Non-Voting Members Absent Jim Epperson, Clark/Floyd Tourism Bureau Wendy Dant Chesser – One So. Indiana Jim Ude – INDOT Lucas Green – DNR</p> <p>Project Staff Absent: Matt Schueler – USACE</p>
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Call to Order and Attendance

Phil Hendershot called the meeting to order 3:06 p.m. and proceeded with taking attendance.

Old Business

Approval of Monthly Meeting Minutes

The February 2016 minutes were presented for approval. Courtney Lewis moved to accept the minutes (Seconded by Jim McCoskey.) The motion passed.

Treasurer’s Report

Jay Conner reported the bank statements with an ending date of February 29, 2016.

The balance in the checking account is \$ 47,342.74

The money market account balance is \$ 78,920.21

Claim #	Payable to	Claim	Total to Pay	Operating		Capital	
				Line Item	Amount	Line Item	Amount
1084	Shaunna Graf	Project Director Services	\$4,505.00	1	\$4,505.00		-
1085	Shaunna Graf	Virtual office, strategic planning food and supplies	\$673.73	5,7	\$673.73		-
1087	Centers for Non Profit Excellence	Strategic Planning Facilitation and repor	\$550.00	5	\$550.00		
Expenses Total			\$5728.73		\$5728.73		

The claims for March 2016 were presented. Ed Jerdonek moved to approve claim numbers 1084, 1085 and 1087 for the total of \$ 5,728.73 (seconded by Jim McCoskey.) The motion passed. Jay noted claim number 1086 was voided.

Jay presented the amended operating budget for 2016. The amended budget corrected the balance carryover from 2015 to be \$24,345.41. Ed Jerdonek moved to accept the amended budget as presented (seconded by Chris Gardner.) Motion passed.

Design and Construction – Project Update

Bailey West to Silver Creek Crossing

Brian Kaluzny reported Clarksville is ready to go. The tree mitigation is complete. Clarksville will begin removing the necessary trees for construction to comply with the rules regarding the bats protected in Indiana. Phil asked Brian to explain the rules. Brian stated if the removal trees is in the flood way the trees have to be down before April 1st or after November 1st. This is for all trees three inches or more in diameter. Any disturbing ground work also has to be done by October 1st. The contractor has to have an environmental consultant on site for protected snakes.

Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands

Brian Kaluzny reported the United States Army Corps of Engineers (USACE)is ready to have a meeting with Clarksville. USACE will contact Clarksville as to when that meeting will take place. Phil referenced the greenway 2040 suggested plans asking if the USACE had been informed of the concepts. Brian stated Clarksville took excerpts from the pages of the plan and submitted them to the USACE.

Jeffersonville/Clarksville Connector Design

Nathan reported design is still underway.

New Albany - 18th to 8th (INDOT Project)

Chris Gardner reported New Albany is on schedule for a letting through INDOT in May. Chris confirmed New Albany will also begin removing trees.

Sign Maintenance Contract

A contract with Signs of the Times to perform maintenance of Greenway signs was presented. Ed Jerdonek moved to make the two spelling corrections and authorize Phil Hendershot to sign the agreement on behalf of the Commission (seconded by Brian Kaluzny.) The motion passed.

USACE Outstanding Issues

Closeout documentation – Operations and Maintenance Manuals New Albany and Clarksville

No movement.

Design Credit Reimbursement Clarksville and Jeffersonville

No movement.

Finance and Funding Committee

The invoice to Jeffersonville for wayfinding is still being processed.

Steering Committee

The synopsis of the Commission Strategic Planning Session was presented. The limited authority of the Commission and what the next steps should be were discussed. Ed Jerdonek suggested contacting the legislators to see if they could help gain consensus among the communities for the future of the Commission. The actions from the strategic planning session will continue to be worked through the Steering Committee.

Phil reported upgrades were taking place along the Greenway. Chris Gardner confirmed electrical work in New Albany. Brian Kaluzny reported \$25,000 in security upgrades took place along the Greenway in Clarksville including the installation of three cameras with six cameras on the way.

Phil called for an executive session at 3:48 pm to discuss the contract for staffing services. The Commission adjourned from the executive session at 4:30 pm.

Jay Conner moved to extend the current contract for staffing services to April 30th (seconded by Chris Gardner.) Motion passed.

Community Outreach/Friends of the Greenway

Shaunna reported the Friends of the Greenway meeting is on Monday, March 21st at 6 pm.

Project Director Report

Shaunna referenced the written report in the meeting packet. The final version of the Commission's 2015 annual report was distributed electronically to all Commission members.

Jay Conner moved to approve the annual report for signature (seconded by Courtney Lewis.) The motion passed.

Shaunna reported only about 400 Greenway brochures are left from the printing in 2014. A quote for performing minor updates and printing 2000 brochures was reviewed. There was some discussion of printing quantities and it was agreed that the smaller quantity would be best due to the two segments about to begin construction. Once those segments are completed a larger quantity would be needed.

Brian moved to pre-approve up to \$1600 for the brochures (seconded by Courtney Lewis.) Motion passed

Public Comments

None.

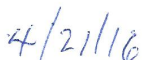
Commission Comments

Brian stated the Commission should consider going to quarterly meetings due to very little actions taking place at each monthly meeting. He suggested the Steering Committee to take this under consideration.

Ed motion to adjourn Jay Conner send motion passed.



Signed by: Philip Hendershot, Commission Chair



Date signed