



**Ohio River Greenway Development Commission**  
Meeting Minutes – December 15, 2011

Old Bridge Building  
315 Southern Indiana Ave.  
Jeffersonville, IN 47130

<p><b>Voting Members Present:</b> <b>Town/Cities</b> Clarksville - Greg Isgrigg(Proxy) Clarksville – Sam Gwin Clarksville – Jim McCoskey Jeffersonville – Philip Hendershot, Chair Jeffersonville – David Boome New Albany – Mayor Doug England(Proxy) New Albany – Pat Leist-Stumler New Albany – Anne Banet</p> <p><b>Governor’s Appointees</b> Clark County- Regina Overton, Vice-Chair Floyd County- Gary Libs</p> <p><b>Non-Voting Members Present:</b> Jim Keith – So. Indiana Tourism Bureau</p>	<p><b>Proxies:</b> Brian Kaluzny to Greg Isgrigg Scott Wood to Mayor Doug England</p> <p><b>Voting Members Absent w/o Proxy:</b> Jeffersonville – Mayor Tom Galligan</p> <p><b>Non-Voting Members Absent</b> Larry Gray – DNR Jim Ude – INDOT TBD – One So. Indiana</p>
<p><b>Project Staff:</b> Shaunna Graf – Project Coordinator Matt Schueler - USACE</p>	<p><b>Members of the Community:</b></p>

**Call to Order and Attendance**

Philip Hendershot called the meeting to order at 3:05 p.m. and proceeded with taking attendance.

**Old Business**

**Approval of Monthly Meeting Minutes**

The November 17, 2011 meeting minutes were presented for approval. Sam Gwin moved to accept the minutes as presented. (Seconded by Pat Leist-Stumler.) The motion passed.

**Treasurer’s Report**

Pat Leist-Stumler reported the bank statements ending date of November 30, 2011.

The balance in the checking account is \$ 2,569.79

The money market account balance is \$ 153,228.11

Pat reported she transferred \$7500 from the Money Market account to the checking account to cover December 2011 and January 2012 expenses. Pat also reported that there are only 22 checks left for the Commission currently. She stated that at some point in 2012 checks would have to be purchased. The pricing is \$199.50 for 150 checks and \$258.10 for 300 checks. The checks are more expensive because the check number has to be micro encoded.

## Claims

The claims for December 2011 were presented. There was discussion about the claims. Scott Wood moved to approve Claims 876 and 877 for a total of \$3,271.00. (Seconded by Brian Kaluzny.) The motion passed.

Claim #	Payable to	Claim	Amount	Budget Line Item
876	Shaunna Graf	Consulting Services - Shaunna Graf	\$3,105.00	1
877	Shaunna Graf	American Trails renewal, Constant Contact 13 months	\$166.00	9

## Design and Construction - Project Update

### Clarksville - Bailey West to Silver Creek Crossing (TE Project)

Brian Kaluzny reported there hasn't been a lot other than archeology work going on in the last month. INDOT has been negotiating with the state historic preservation officer to get an approved supplemental agreement with the consultant to go through the Phase III including pricing.

### Clarksville - Ashland Park (USACE Project)

Brian K. this area has been walked by the contractor and is completed other than getting the flagstone near the Penn Railroad Bridge to be fixed. One of the flagstone problem areas was reset with more polymeric sand as a test area to see if it will weather better than the other three areas experiencing problems. Matt Schueler stated there were issues with the joints and you could peel back the bonding. Clarksville and the USACE worked with the designer and the contractor to get to this plan to redo one area out of the four. Representatives met onsite to review the work. This newly worked area will be allowed to go through a freeze thaw process to see if the other three areas also need to be redone or if the flagstone needs to be redesigned.

### Clarksville - Erosion repair of Riverbank in Clarksville along Harrison/Croghan Ave.

Brian K. the area has been repaved. Need to get the guard rail installed. The road will still be closed until the guard rail is put in.

### Jeffersonville -Big 4 (INDOT Project)

There was no Jeffersonville representative available to give a report.

### New Albany - Silver Creek to 18<sup>th</sup> Street (USACE Project)

Scott Wood reported on the coldest day of November, he met with the contractor and USACE representatives to do a pre-final walkthrough. This produced a punch list with 26 items to be addressed. The transition area at 18<sup>th</sup> Street is not included in the punch list. The USACE is still negotiating with the contractor and are not getting a good enough price. New Albany officials and USACE officials will work together to figure out the best solution for the 18<sup>th</sup> Street transition.

### New Albany - 18<sup>th</sup> to 15<sup>th</sup> (INDOT Project) and New Albany - 15<sup>th</sup> to 8<sup>th</sup> Street (INDOT Project)

Scott reported he is finishing up the research on the historic preservation information to submit. New Albany is still looking at letting the project in spring of 2012.

## Signage on Greenway

Shaunna Graf reported the kick off meeting is scheduled for January 10, 2012 at 3:00 p.m. at the Clarksville public library. All Commission members and Friends of the Greenway Directors are invited to attend. The members of the Design and Construction committee need to be present so that we have a core group giving feedback to the contractor during the design process.

## Community Outreach/Friends of the Ohio River Greenway

### Turf Party 5/3/2012 – Oaks Eve at Cluckers on the riverfront in Jeffersonville

### 5K 2012 – Saturday, September 24 in New Albany

Shaunna stated planning continues on the Turf Party and the 5K for 2012 through the FOG and Community Outreach Committees.

**Finance and Funding**

**Grant Seeking**

Phil reported discussion centered on two grant applications: Humana Foundation and Scenic Byways. Shaunna will work with FOG directors to get the Humana Foundation Grant completed and will work closely with the City of New Albany on a scenic byways grant to be submitted through the state.

**2012 Budget**

Phil Hendershot stated the proposed 2012 Budget is in the packet. Phil reviewed a few changes that had been made to the proposed budget since presented to the Commission in August. Phil explained that the budget short fall is being covered by a money market funds transfer. The budget has been cut by about 10% across all categories from the 2011. Shaunna clarified that line item 18 is a new line item for Wayfinding which actually makes the total budget greater than 2011, however all other operating expenses have been budgeted at a 10% decrease. Jim McCoskey asked how this compares to last year's budget in terms of payment of the independent contractor. Jim stated he did not like to reduce contracted rates for manpower services during budget cuts. Scott Wood clarified that in 2011 the Commission approved a one-time bonus. The contracted rate is not increasing for 2012 and there is not a bonus which why there is a difference. Gary Libs moved to approve the 2012 budget as presented. (Anne Banet seconded.) Motion passed.

**Steering Committee**

Phil reported the Steering Committee discussed the need to extend the contract with Shaunna Graf, Independent Contractor for the Commission, until the contract for 2012 can be prepared. Pat Leist-Stumler moved to extend the contract until it can be prepared for 2012. (Regina Overton seconded.) The motion passed.

**Project Coordinator Report**

Shaunna reported work continues on getting the brochure. She is working to complete the annual report as soon as possible. Presentations to the three communities are being scheduled for January. Dick Keith with the Jeffersonville Rotary has been in contact with Shaunna about donating trees to the Greenway.

**Public Comments**

None.

**Commission Comments**

Phil reported that he would like the entire Commission to know just how serious things were when Shaunna was ill in November. Due to medical disclosure laws and patient's rights not all information was shared, but he is glad Shaunna is back to work and healing well.



Signed by: Philip Hendershot, Commission Chair

12/15/11

Date