



**Ohio River Greenway Development Commission**  
Meeting Minutes November 17, 2011

Old Bridge Building  
315 Southern Indiana Ave.  
Jeffersonville, IN 47130

<p><b>Voting Members Present:</b> <b>Town/Cities</b> Clarksville – Sam Gwin (Proxy) Clarksville – Jim McCoskey (Proxy) Jeffersonville – Mayor Tom Galligan (Proxy) Jeffersonville – Philip Hendershot, Chair Jeffersonville – David Boome New Albany – Mayor Doug England(Proxy) New Albany – Pat Leist-Stumler New Albany – Anne Banet</p> <p><b>Governor’s Appointees</b> Floyd County- Gary Libs(Proxy) Clark County- Regina Overton, Vice-Chair</p> <p><b>Non-Voting Members Present:</b> Jim Keith – So. Indiana Tourism Bureau</p>	<p><b>Proxies:</b> Brian Kaluzny to Sam Gwin Sheryl Yoder to Jim McCoskey Brian Fogle to Mayor Tom Galligan Scott Wood to Mayor Doug England Irvin Stumler to Gary Libs</p> <p><b>Voting Members Absent w/o Proxy:</b> Clarksville - Greg Isgrigg</p> <p><b>Non-Voting Members Absent</b> Jim Ude – INDOT Larry Gray – DNR Matt Hall – One So. Indiana</p>
<p><b>Project Staff:</b> Shaunna Graf – Project Coordinator Matt Schueler - USACE</p>	<p><b>Members of the Community:</b></p>

**Call to Order and Attendance**

Philip Hendershot called the meeting to order at 3:06 p.m. and proceeded with taking attendance.

**Old Business**

**Approval of Monthly Meeting Minutes**

The September 15, 2011 and October 20, 2011 minutes were presented. Scott Wood moved to approve September 2011 minutes with the noted change to the spelling of Krisjans Streips. (Brian Fogle seconded.) Motion passes. Regina Overton moved to approve the November 2011 meeting minutes. (Brian Kaluzny seconded.) Motion passes.

**Treasurer’s Report**

Pat Leist-Stumler reported the bank statements ending date of October 31, 2011.  
The balance in the checking account is \$ 5,892.38.  
The money market account balance is \$ 153,215.52.

**Claims**

The claims for November 2011 were presented. There was discussion about the claims.  
David Boome moved to approve claims 873 Regina Overton Claims 870 through 872 for a total of \$3,841.19. (Seconded by Regina Overton.) The motion passed. Preapproval of expedidntures motion by gary Libs second by anne banet

Claim #	Payable to	Claim	Amount	Budget Line Item
873	Shaunna Graf	Consulting Services - Shaunna Graf	\$3,105.00	1
874	Shaunna Graf	Hotel Staty Carmel for HOE 9/17 and Constant Contact monthly service fee	\$ 86.61	2,9
875	Shaunna Graf	Mileage Jeff to Ft. Benjamin Harrison and return (242)	\$130.98	3

Pat reported she will need to transfer funds from the money market account to the checking account in order to cover December expenses. Pat projected about \$5000 would be needed to be transferred. The Commission reviewed expenditures for renewal of the American Trails Membership and Constant Contact email services for 12 months. Anne Banet moved to approve the expenditures for the American Trails renewal and Constant Contact 12 month membership. (Pat Leist-Stumler seconded.) The motion passed.

#### **Clarksville - Bailey to West Silver Creek (TE Project)**

Brian Kaluzny reported that until the archeological investigations underway are complete Clarksville is not going to be able to move forward. The archeological work continues and officials are hopeful weather does not delay the work. Brian confirmed \$800,000 authorized from INDOT is to cover the cost of both Phase II and Phase III archeological work.

#### **Clarksville - Ashland Park (USACE Project)**

Brian K. stated the work is mostly complete except for having as built construction and O&M documents from the USACE. Matt Schueler confirmed that the as built documents as well as the O&M are being reviewed as presented from the contractor to the USACE. Brian also stated issues with the flagstone on the site are ongoing.

#### **Clarksville - Erosion repair of Riverbank in Clarksville along Harrison/Croghan Ave.**

Brian K. reported the erosion work surrounding the soil nails is complete. A guardrail will need to be put up in order for the road to be reopened and the road will need to be repaved where the road sunk. Clarksville is organizing a meeting with the Congressman, Senators and the USACE to go through what is needed for permanent solutions in this area.

#### **Jeffersonville - Big 4 Bridge (INDOT Project)**

Brian Fogle stated Jeffersonville is continuing to move forward. Brian also noted there was a little bit of hiccup right after the elections but all has been resolved and the project is still on schedule to be open in the Spring of 2013.

#### **New Albany – Silver Creek to 18<sup>th</sup> Street on levee (USACE Project)**

Scott Wood reported the contractor is planning going to demobilize by the end of November month having work completed except for the handrail and transition ramp at 18<sup>th</sup> Street.

#### **New Albany – 18<sup>th</sup> to 15<sup>th</sup> on Water Street (INDOT Project) and New Albany – 15<sup>th</sup> to 8<sup>th</sup> on Water Street (INDOT Project)**

Scott stated it is still looking like a Spring letting for these two segments through INDOT.

#### **Wayfinding Signage on Greenway**

Phil reviewed the contract ready for signature. Sam Gwin has looked over the contract and has no reservations about the terms. The contract had been emailed out to all Commission members last week with the intent of approving this contract for signature this month. The Commission members looked over the contract. Scott moved the Commission enter into the contract agreement with Mind's Eye Creative as presented in this meeting on November 17, 2011. (David Boome seconded.) The motion passed.

There was discussion about forming a wayfinding signage steering committee. Pat, Anne and David all stated that they would serve as needed if other Commission members currently on the Design and Construction Committee could not attend. The goal will be to have the kick off meeting for the wayfinding signage plan take place during the Design and Construction Committee meeting's time frame. All other meetings will be scheduled as needed, with the intent of using the Design and Construction Committee time frame if at all possible.

Phil instructed Shaunna to get to Mind's Eye Creative the white paper as prepared by HNTB as a guideline for signage, a set of the master plan drawings and design cut sheets for the Welcome to the Greenway signs.

#### **Community Outreach/Friends of the Ohio River Greenway**

Shaunna reported work continues in planning for the Turf Party on the Greenway Oaks Eve, 5/3/2012. The event will take place at Cluckers on the Jeffersonville riverfront. Shaunna will continue to work with Clarksville on using the light posts in Clarksville to put up banners along the Greenway. Jeffersonville is allowing the Rose Hill Neighborhood

association the use of the banner spaces. Shaunna will meet with Rose Hill at one of their monthly meetings to talk to them about the Greenways plans for the banners and the Greenway project. The 2012 Greenway 5K is planned for 9/22/2012 and will take place in Jeffersonville and Clarksville.

### **Finance and Funding**

Phil reported the committee met and discussed a grant application to the Humana Foundation. The Commission asked for Shaunna to ask the tourism bureau to review our grant application. This would give the tourism bureau the ability to review the grant for the project. Shaunna will discuss with Jim Keith someone to look over the grant application. The grant application as a January 15<sup>th</sup> deadline for Humana.

The Finance and Funding committee is recommending the annual report be transmitted electronically and as always have a copy on the Ohio River Greenway Commission's website. This will save money as well as be more environmentally friendly than having the report printed and distributed. The Commission agreed with this recommendation.

### **Steering Committee**

Phil reported that the search for a space for the Commission to use for a temporary purpose while the Sherman Minton is closed has not been successful. If other spaces are available, Commission members are asked to let Shaunna know so that she can investigate further.

Phil reported the Clarksville requested the Commission to provide a letter of support for a Brownfields grant application. The letter is in the Commission packets supporting the application for a Brownsfield grant.

Phil reported the Monuments and Memorials Policy and has been adopted in the Communities of Clarksville and New Albany. We will pursue this policy in Jeffersonville in the New Year.

### **Project Coordinator Report**

Shaunna reported she and Pat have been working on putting together a report to present to the Commission on the funds currently in the reserve account.

Work continues on the updated brochure. The map is getting a lot of updates adding many more details to make it a great tool for marketing the Greenway and for visitor to know the distances of the segments and how exactly to access the Greenway. .

Shaunna is working on putting a float together made up of Greenway supporters on bikes and foot for the Jeffersonville Holiday Parade.

### **Public Comments**

None

### **Commission Comments**

David Boome stated the Holiday parade in Jeffersonville is a great event and he is glad to see the Greenway get involved.

Pat Leist-Stumler reported she attended the Rotary event honoring Gary Libs' work in the community. Pat was glad to see a fellow commission member honored and celebrated. She stated there were about 600 people at Hubers. All proceeds from the event will be donated to St. Mary's of the Knobs Church. Anne Banet commented that Gary Libs is a great asset to Southern Indiana.

Brian Fogle asked Shaunna to get in touch with Sara Schutz about advertising space along the Ice Skating Rink to promote the Greenway. Jeffersonville is selling space on the wall of the rink, but if excess space is available perhaps instead of having blank space the Greenway could put up their banner.

Scott Wood suggested having the ribbon cutting for the New Albany segment when the weather is better in the Spring. And to make sure to offer Mayor Jeff Gahan the opportunity to speak at the ceremony as well as Mayor Doug England as the project will be managed under both mayors.

Shaunna reported that she is planning to meet with the newly elected officials as soon as possible to make sure they are up to date on the Greenway Project.



Signed by: Philip Hendershot, Commission Chair



Date