



Ohio River Greenway Development Commission

Meeting Minutes – July 18, 2013

Old Bridge Building
315 Southern Indiana Ave.
Jeffersonville, IN 47130

<p>Voting Members Present: Town/Cities Clarksville – Bob Polston (Proxy) Clarksville – Sam Gwin Clarksville – Jim McCoskey Jeffersonville – Mayor Mike Moore (Proxy) Jeffersonville – Philip Hendershot, Chair Jeffersonville – David Boome New Albany – Mayor Jeff Gahan (Proxy) New Albany – Pat Leist-Stumler, Treasurer Governor’s Appointees Clark County- Regina Overton, Vice-Chair Floyd County – Ed Jerdonek</p> <p>Non-Voting Members Present:</p>	<p>Proxies: Kelly Phillips to Mayor Mike Moore Scott Wood to Mayor Jeff Gahan Brittany Montgomery to Bob Polston</p> <p>Voting Members Absent w/o Proxy: New Albany - Anne Banet</p> <p>Non-Voting Members Absent Jim Ude – INDOT Wendy Dant Chesser - One Southern Indiana Kelley Morgan – DNR Jim Keith – So. Indiana Tourism Bureau</p> <p>Project Staff Absent:</p>
<p>Project Staff: Shaunna Graf – Project Coordinator Matt Schuler - USACE Haley James- Intern</p>	<p>Members of the Community: Josh Graham Jessie Graham Mr. Graham, Rory Robinson</p>

Call to Order and Attendance

Philip Hendershot called the meeting to order 3:06 p.m. and proceeded with taking attendance.

Old Business

Approval of Monthly Meeting Minutes

The June 2013 minutes were presented for approval with some discussion over the minutes. Kelly Phillips proposed changes to wording. Sam Gwin moved to accept the minutes as presented. (Pat Leist-Stumler seconded.) Motion Passed.

Treasurer’s Report

Pat Leist-Stumler reported the bank statements with an ending date of June 30, 2013.

The balance in the checking account is \$ 63,667.81

The money market account balance is \$ 108,272.71

The claims for July 2013 were presented; Pat suggested that all members look at the claims and stated that all were within budget. Scott Wood moved to approve claims totaling \$4,408.97 (Seconded by Kelly Phillips.) The motion passed.

Phil Hendershot asked to discuss pre-approved items such as the display and AmeriCorps room and board. Ed Jerdonek suggested using his equipment for printing and lamination for the display. There was no fee, thus no approval was necessary. Shaunna Graf then displayed the difference of benefits of labor hours from the volunteers versus the known cost to house, feed, and equip the volunteers in an excel document in the meeting packet. She suggested the use of local church groups for six nights that the volunteers won’t have access to a kitchen. She also stated that the AmeriCorps volunteers would not only improve the greenway but to improve the local communities. Pat stated that their first obligations are on greenway, and their second obligations are within cities. Phil stated the known price is within the

maintenance budget. The motion was approved by David Boome and was seconded by Sam Gwin. Pat also asked about liability and Shaunna said that would be further discussed in her upcoming meeting with J.J.Trotta, an Assistant Program Director of the AmeriCorps NCCC.

Claims

Claim #	Payable to	Claim	Amount	Budget Line Item
938	Shaunna Graf	Consulting Services	\$3,105.00	1
939	Shaunna Graf	Printer Cartridges	\$82.97	7
940	Haley James	Internship	\$283.00	1
941	Commonwealth Sign Co.	Sign Repair New Albany- 18 th Street	\$938.00	19

**Design and Construction – Project Update- Brittany Montgomery
Bailey West to Silver Creek Crossing**

Brittany Montgomery stated that they are still working with INDOT to sign an additional supplement that will cover geotechnical aspects for silver creek. The current piers are not stable enough to withstand traffic and need replaced, but they will still try to use the existing deck structure.

Clarksville - Ashland Park (USACE Project)

Waiting on closeout documents.

Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands

Brittany stated that the town decided to hire a person to deal with the issue. They added a new position to deal with erosion as well as grant writing and head the historic preservation commission. She then asked if this information could be passed to contacts.

Jeffersonville -Big 4 (INDOT Project)- Kelly Phillips

Kelly Phillips stated the ramp is still expected to be complete by November.

Jeffersonville -Big 4 Landing (INDOT Project)

Kelly stated that Jeffersonville awarded a bid for the station. A contract is expected next month. The first phase will take four months on Chestnut and in March phase two will begin taking about 6 months to complete.

Jeffersonville – Marina (USACE and Jeffersonville)

A meeting between Shaunna, Phil, Kelly, Rob Waiz, Paul Northam and Jacobi Toombs and Lanz designers took place to review the working plans to see if there is room to enhance the bicycle and pedestrian aspect of what it is currently designed. There will be a follow up meeting for different scenarios.

New Albany - 18th to 8th (INDOT Project)

Scott Wood stated he had a meeting with Shane Gibson, and Jacobi Toombs and Lanz regarding the remaining right of issues to be resolved. Historic preservation specialists will have a conference regarding the historic structures report.

New Albany -K&I Development stage

Scott said there was another ad hoc committee meeting. New Albany secured Indiana Brownfields Funding. They will use money on the project for phase one on the last remaining segment from Sherman to West 10th Street knowing they will encounter underground contamination.

New Albany 18th to Silver Creek (USACE- Completed Construction - Still under warranty)

Matt Schueler stated there were several meetings with the contractor. They went back out to the field with the contractor and they found that there is no weed barrier but there is an erosion control barrier 18 inches into the ground. The plans do not show a weed barrier but the specs do. There is now a lawyer involved on their side to decide if the weed barrier is still required. AmeriCorps volunteers will be able to clean up area, but still need to come up with a plan to put a weed barrier

in place. Matt stated that the contractor contested the pet station in the punch list items that when modifications were in transition there was nothing in the wording about a pet station.

Finance and Funding

Grant Writing

Shaunna the formal application to the Duke Foundation needs to be submitted. Shaunna will work to prepare the request to the Ogle Foundation.

Wayfinding

Jim Keith just got back from a trip from Florida, so she will meet with him to talk about Wayfinding Signage contribution from the Tourism Bureau. In August she will apply to the Community Foundation for Wayfinding. We will also need to wait for the James Brown Grant because Jeffersonville just received a grant amount for the light on the handrail on the bridge. We also need to make significant moves as a commission in terms of getting grant money for opportunities to match significant funds that should be coming in the future. We have an opportunity pending but has yet to be in writing and will not be disclosed until it is in writing. Shaunna also stated that we can receive any type of smaller donation including to help with the wayfinding because it is 270,000 for the whole package and will be done in stages.

Community Outreach/Friends of the Greenway

Shaunna met last week with Jim McCoskey and FOG are still able to give 5,000 dollars for wayfinding signage. They are still asking to put a logo and include a QR to their website at the trail heads. Their contention is that this is not an outside organization but someone who is directly linked to the Greenway, so it should not be considered advertisement. The more friends they receive, the more help and benefit that the ORGC gets. Jim McCoskey is donating one more “end of trail” sign and the other three are being picked up by the Friends Group.

Steering Committee

Project Coordinator Contract

The committee met on July, 9th. Phil stated that they followed up on issues related for contract with Shaunna that expires in December. (Task force met on July 2nd and 17th. He reported that there is still not an agreement for extension beyond December. They are still active and working on that topic. It is also important that they very quickly find an Administrative Assistant to assist the Commission. Ed stated that there will be a major backslide if the contract with the project coordinator doesn't happen quickly, because they could lose a lot of institutional knowledge and expertise from Shaunna. He also recommends action to be taken to keep Shaunna. Jim McCoskey also agreed because Shaunna gets paid part time while working full time plus for the Commission. Commission members discussed the details of a contract positions compensation levels versus an employee with benefits. Phil stated that this topic will become a priority for the Task Force. Shaunna suggested that we elect the officers for the upcoming term.

Election of Officers

Pat Leist-Stumler nominated David Boome for Vice-Chair and he accepted it. Jim McCoskey nominated Pat Leist-Stumler and Phil Hendershot for their current positions to remain. Scott moved for the nominations to be closed and was seconded by Sam Gwin. Motion passed. There was a motion to accept the current slate of officers by Sam Gwin and was seconded by Scott. The motion passed.

Project Coordinator Report

Shaunna highlighted in her report that she met with Ron Grooms to discuss business regarding the K&I. She was not successful in getting the governor to visit the site when he was visiting New Albany for the One Southern Indiana luncheon. Ron Grooms suggested that we figure out how much money the project will cost so a request can be made for state funding. We will need the Governor to help with legal staffing to look at the current statue to find more avenues and angles. Ed stated that the Governor will be here in September or October to look at the Greenway. While Shaunna was visiting the Governors website there were goals under his Roadmap to Success that weren't checked off. Some of these were to promote high quality of life, water quality resource and air quality that could be checked off through helping us with the Greenway. These are all angles we could sell to him so he will understand the project more. Scott suggested that an agreement be made between the Waterfront Development Corporation, Louisville and New Albany on who will be responsible for what, regarding the K&I.

Shaunna stated the Bike and Pedestrian Plan for Jeffersonville was final. The traffic counts on the Big Four Bridge during a 9-day period accounted for 45,000 pedestrians and 4,500 bicyclists. They have put a counter on the bridge to track what time of days and certain days that the bridge is more popular.

Shaunna said that New Albany and Clarksville may have an opportunity to work on bike and pedestrian plans as more funding is released to the Indiana Department of Health.

Shaunna reported we are now in partnership with Develop Downtown New Albany.

Commission Comments

Rory Robinson stated his personal observations, being on a Thursday at 10:30 a.m. he passed 85 people and 14 bicyclists on the Big Four Bridge while walking across it. He stated the bridge will have as much of an impact on Jeffersonville as the Clark Memorial Bridge did. He produced a handout to the commission created by the National Parks Service offering the economic benefits of trails. He also stated that he has seen progress on the Greenway when he last visited. Phil thanked him for coming and helping with their previous vision session. There was some discussion on the upcoming vision session that will take place at lunch in place of the normal 3 p.m. meeting for October. Other comments were made about the importance of the Big Four Bridge. Shaunna mention the success of bike rentals at Widows Walk Ice Creamery in Clarksville. Regina also stated that there will be 4 adult and 2 youth size bicycles available for use for the commission as donated by Sheriff Darrell Mills. Rory also stated that the Wheel Fun Rental had two brochures for visitors, one of which was the Greenway's.

Public Comments

Three members of the public joined the meeting, two including two young boy scouts, Jessie and Josh Graham working for their Citizenship badge. They had a question about extending the trail out to East End Bridge. Their father thanked the commission for all their work and Phil thanked them for coming.

Meeting adjourned at 4:57 p.m.



Signed by: Philip Hendershot Commission Chair



Date signed