

# OHIO RIVER



## Ohio River Greenway Development Commission

Meeting Minutes – January 16, 2014

315 Southern Indiana Avenue, Jeffersonville, Indiana

# GREENWAY

DEVELOPMENT COMMISSION

### **Voting Members Present:**

#### **Town/Cities**

Clarksville – Bob Polston  
Clarksville – Jim McCoskey  
Jeffersonville – Mayor Mike Moore (Proxy)  
Jeffersonville – Philip Hendershot, Chair  
Jeffersonville – David Boome, Vice-Chair (Proxy)  
New Albany – Mayor Jeff Gahan (Proxy)  
New Albany – Pat Leist-Stumler, Treasurer  
New Albany - Anne Banet

#### **Governor's Appointees**

#### **Non-Voting Members Present:**

Wendy Dant Chesser – One So. Indiana (Proxy)  
Jim Epperson – Tourism Bureau

#### **Project Staff**

Shaunna Graf – Project Director  
Meredith Gainer – Administrative Assistant  
Isabella Christensen – Intern  
Matt Schueler – USACE

### **Proxies:**

Kelly Phillips to Mayor Mike Moore  
Irvin Stumler to David Boome  
Scott Wood to Mayor Jeff Gahan  
Michelle Sollberger to Wendy Dant Chesser

### **Voting Members Absent w/o Proxy:**

Clarksville – Joyce Lenz  
Clark County – Regina Overton  
Floyd County – Ed Jerdonek

### **Non-Voting Members Absent**

Jim Ude – INDOT  
Kelley Morgan – DNR

### **Project Staff Absent:**

### **Call to Order and Attendance**

Hendershot called the meeting to order 3:05 p.m. and proceeded with taking attendance.

### **Old Business**

#### **Approval of Monthly Meeting Minutes**

The December 2013 minutes were presented for approval. Pat Leist-Stumler moved to accept the minutes. (Seconded by Anne Benet) The motion passed.

#### **Treasurer's Report**

Pat Leist-Stumler reported the bank statements with an ending date of December 31, 2013.

The balance in the checking account is \$ 26,146.02

The money market account balance is \$ 182,325.78

The claims for December 2013 were presented. Irvin Stemler moved to approve claim numbers 959 through 962 totaling \$5810.73 (Seconded by Kelly Phillips.) The motion passed.

## Claims

Claim #	Payable to	Claim	Amount	Budget Line Item
959	Shaunna Graf	Consulting Services - Shaunna Graf	\$4,417.00	1
960	Shaunna Graf	Office supplies, postage stamps	118.73	7,10
961	Meredith Gainer	Consulting Services – Meredith Gainer	\$1200.00	1
962	Natural Concepts	Website Hosting (Jan – Feb – Mar)	75.00	8

### **Design and Construction – Project Update Bailey West to Silver Creek Crossing**

No movement.

### **Erosion Long-term solution - Harrison/Croghan Ave. to Loop Island Wetlands**

Bob Polston reported that a request had been handed to all Congressmen regarding help needed to address the erosion problems.

### **Jeffersonville - Big 4 (INDOT Project)**

Kelly Phillips reported that the handrails have been finished. The survey needs to be completed for lighting. Shop drawings have been completed but not approved.

### **Jeffersonville -Big 4 Landing (INDOT Project)**

Approval has been obtained for the lighting for the south side under the ramp they are working on lighting for the north side area. A pump station is being installed for a water feature.

### **Jeffersonville – Marina (USACE and Jeffersonville)**

A design is being completed based on public comments. The old docks are to be removed next month. Phil requested a meeting be held to review the process leading up to where we are now.

### **Jefferson/Clarksville Connector Design**

A scope is being developed for Beam, Longest & Neff.

### **New Albany - 18th to 8th (INDOT Project)**

Scott Wood reported that the Right of Way plats were almost finished. Looking at July 14, 2014 letting date for project.

### **New Albany -K&I Development stage**

No movement.

### **New Albany 18th to Silver Creek (USACE- Completed Construction - Still under warranty)**

Matt Scheuler reported that he can provide as-built drawings as needed but would like to refrain from delivering complete hard copies until the environmental information on the capping of the area at the Loop Island Wetlands is completed. Scott indicated that contractors are still installing mulch and weed barriers and that they are still looking at where to put the monuments.

### **Design Credit - Clarksville Ashland Park to Jeffersonville**

#### **Closeout documentation - USACE contracts New Albany and Clarksville**

Matt stated that he needs to have the books balanced out as if the project is ending.

### **L-TAP**

Shaunna Graf reported that she and Isabella have met and begun compiling records needed to develop the Maintenance and Policy Manual. The Design and Construction committee will oversee the development of the manual.

## Finance and Funding

### Grants

Shaunna reported that she met with Jim Epperson and they will be working together to pursue a grant for Tourism Development which could include a web development component.

### Operating Budget 2014

Shaunna presented a revised 2014 Operating Budget for the Ohio River Greenway Commission that correctly reflected the \$200 payment for Administrative Services from Friends of the Greenway in 2013 which increased the carry over income from \$101,846 to \$102,046. Anne Banet moved to approve the revised Operating budget. (Seconded by Pat Leist-Stemler). Motion carried.

### Community Outreach/Friends of the Greenway

Meredith Gainer reported the Friends of the Ohio River Greenway have entered into an agreement with Fausz Haus Design to develop their new website.

Meredith presented to the commission a \$5000 check from the Friends of the Greenway for Wayfinding.

Plans are proceeding for Turf Party scheduled for May 1, 2014.

### Steering Committee

#### Appointed Commission Member Roles and Responsibilities

Phil Hendershot gave an overview of the documents drafted by the Steering Committee. Anne Banet moved to approve the documents as submitted, Irv Stumler seconded and the motion carried with Scott Wood abstaining.

Phil stated that Sam Gwinn had resigned and that Joyce Lenz had been appointed to replace him. Shaunna will follow up with Governor's office regarding an appointee replacing Regina Overton.

### Project Coordinator Report

Shaunna referenced the written report in the meeting packet. She reviewed two bills that have been introduced in the Indiana Legislature.

Shaunna reported that the 2013 year end report would be presented at the February commission meeting.

### Anticipated Claims Prior to February Commission Meeting

Shaunna gave an overview of the claims anticipated to be expended prior to the next commission meeting. Irv Stumler made the motion to approve (Anne Banet seconded) and the motion carried.

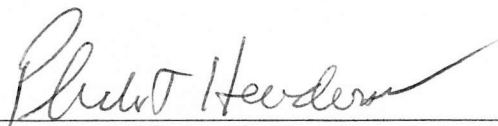
<b>Anticipated Claims prior to next Commission Meeting</b>		<b>Budget Line Item</b>
Greenways Foundation Luncheon - Indianapolis - \$125.00 x 2	\$250.00	12
Travel to Indianapolis - GF Luncheon (226 miles @.56 per mile)	\$126.50	3
Leadership Southern IN Breakfast Series, 2/20/13	\$23.00	12
File Sharing System - Office 365 (up to)	\$180.00	7
<b>Total</b>	<b>\$579.50</b>	

**Public Comments**

None.

**Commission Comments**

Irv Stumler asked Matt Schueler about the possibility of getting floating ramps at each dock in New Albany. Matt indicated that those would be considered recreational features and therefore federal funds could not be used. He will research to see if they may have been part of the master plan to move the ramp in New Albany that did not get included as part of the Federal Project.



Signed by: Philip Hendershot Commission Chair

2/20/14

Date signed